



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE COUNTY BOARD

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HOPE HALLECK
CLERK TO THE
COUNTY BOARD

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October 25, 2012

The Honorable Mary H. Hynes, Chairman
Arlington County Board
2100 Clarendon Blvd.
Suite 300
Arlington, Virginia 22201

Dear Chairman Hynes:

I am writing to provide formal notification of a change affecting the professional work in which I am now engaged, that involves my collaboration with a planning practice in Montreal as a result of which there is the possibility that at a future point it may be necessary for me to disclose my affiliation with the company in matters coming before the Board (should there be any), and to even potentially disqualify myself from participating in those matters. Although these decisions would, of course, be made on a case-by-case basis (should they arise), I wish to be certain to anticipate any potential conflict of interest (or appearance of conflict) that could arise, and so I am making this disclosure in advance of any necessity.

Specifically, beginning this month, I am working under contract with AECOM Canada East (Québec) as a consultant on one or more projects in which they expect to be engaged in the greater Montreal area. I do not know what the extent or duration of my employment with the company will be, but the terms of my agreement are limited to work within the Province of Québec.

I will of course be disclosing this contractual arrangement in my annual disclosure forms. Should any matters involving the company come before the Board I would disclose my affiliation, and potentially recuse myself from participating in those matters.

I am copying the Clerk to the Board so that she may retain this among the official records of the County. Please let me know if I can provide further information in this regard. Thank you.

Sincerely,

Christopher Zimmerman

Cc: Members, County Board
Hope Halleck, Clerk to the County Board
Barbara Donnellan, County Manager
Stephen A. MacIsaac, County Attorney